



Collaborative Board Meeting Minutes

September 29, 2023, 10 a.m. - 12 p.m.

Gilpin Conference Room, Routt County Health and Human Services Building, Steamboat Springs, CO

1. Roll Call

The meeting of the Collaborative Board was called to order at approximately 10:02 a.m. on Friday, September 29, 2023 as a hybrid meeting.

Collaborative voting members in attendance:

- Steamboat Springs: Counselor Gail Garey
- Routt County: Commissioner Sonja Macys
- Hayden: Mathew Mendisco
- Hayden: Kevin Corona
- Town of Yampa: Sheila Symons
- Community: Tim Wohlgenant
- Community: Steve Johnson
- Community: Sarah Jones
- Community: Geoff Blakeslee

Quorum is present. Yampa Valley Sustainability Council's Michelle Stewart, Tim Sullivan, Paul Bony and Ashley Dean were present supporting Program Management for the Collaborative Board.

2. Minutes

Counselor Garey motioned to approve the August 25, 2023 minutes. Tim W. moved to approve. Commissioner Macys seconded. All in favor. No objection. Approved 8-0.

3. Board administration updates

IGA partner recommendation communications and next steps

- City of Steamboat Springs - Waiting for the election of a new Council to get an update
- Oak Creek - CAP Board members Scott Cowman and Geoff Blakeslee presented an update to the Town Board at their September 14, 2023 meeting. Town Board interested and supportive.

YVCF CAP Fund, CAP Fund Granting Procedures and The Good Traveler Program

- CAP Fund/Good Traveler banner on top of Yampa Valley Regional Airport homepage
- CAP Fund/Good Traveler link on Flights page of Steamboat.com
- YVSC to develop posters/flyers and rack cards to be featured at the Yampa Valley Regional Airport before the start of Thanksgiving travels. Material to be shared at October meeting.
- Good Traveler program has been shared with the Bob Adams airport. Counselor Garey to follow up in a couple weeks.
- CAP Board representative Mathew Mendisco to present CAP Fund and The Good Traveler program material at the October 12 Airport Commissioners meeting. YVSC to provide materials for presentation.

Review comments and vote to approve or amend YVSC's Collaborative Project Management Entity scope of work and 2024 budget

- Discussion on inclusion of climate equity in scope of work. How to reduce barriers to CAP participation? Example, increasing energy efficiency in existing residential housing stock (BEECH program)
- Consider including Equity in CAP Recommendation Progress Tracker. Climate equity should be a lens for all of our work.
- Counselor Garey motioned to amend the agenda. Mathew moved to approve the recommended scope of work subject to finalization of partner budgets. Sarah seconded. All in favor. No opposition with Commissioner Macys abstaining from the vote.

Discuss plan for finalizing and communicating Accountability goals/recommendations

- YVSC to develop an Accountability Tracker
- Board to spend next couple of meetings discussing and approving actions and priorities

Discuss Board terms

- Geoff's Community Board seat opens January 1, 2024. Application to be posted and publicized by YVSC. Applications due November 16 for Board review.

4. Program Management Updates (YVSC)

2021 International Building Code update

- City Council did a first read and option number 5 language for outdoor snowmelt was adopted - no limitations on size nor power source for commercial zones.
- Tim W. motioned to take a position via a letter to City Council from the CAP Board requesting that City Council supports the CAP Energy recommendation that states 'All CAP governments approve the IECC 2021 building code and adopt planning/zoning regulations that minimize outdoor energy use unless it is provided by a low/no carbon energy source or offset by 100% renewable energy.'
- Motion seconded by Commissioner Macys. All in favor. No opposition. Passes unanimously with recusal from Counselor Garey and Sarah.

Discussion of what we are proposing for the Working Group meetings

- Working Groups will meet quarterly to review progress made on current CAP-related initiatives and recommendations using trackers developed by YVSC.
- Tracking can be both qualitative and quantitative.

5. CAP Annual Report Update

- Include goals for 2024. YVSC to reach out to municipal partners for input on climate wins.
- YVSC to prepare draft report for October meeting

Next Meeting

- Friday, October 27, 2023 - 10 a.m. - 12 p.m. - Yampa Town Hall, 56 Lincoln St., Yampa

Adjournment

Meeting adjourned at 12:00 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Ashley Dean Approved 27 Day of October 2023.