



Collaborative Board Meeting Minutes

October 27, 2023, 10 a.m. - 12 p.m.

Yampa Town Hall, 101 Main Street, Yampa, CO

1. Roll Call

The meeting of the Collaborative Board was called to order at approximately 10:07 a.m. on Friday, October 27, 2023 as a hybrid meeting.

Collaborative voting members in attendance:

- Steamboat Springs: Counselor Gail Garey
- Routt County: Commissioner Sonja Macys
- Town of Yampa: Sheila Symons
- Community: Tim Wohlgenant
- Community: Steve Johnson
- Community: Sarah Jones
- Community: Geoff Blakeslee
- Oak Creek: David Torgler

Quorum is present. Yampa Valley Sustainability Council's Michelle Stewart, Tim Sullivan, Paul Bony and Ashley Dean were present supporting Program Management for the Collaborative Board.

2. Minutes

Counselor Garey motioned to approve the September 29, 2023 minutes. Tim W. moved to approve. Commissioner Macys seconded. All in favor. No objection. Approved 7-0.

3. Board administration updates

a) Airport Commissioners meeting/CAP Fund update

- Ashley to update poster and rack cards to elevate QR code to top.

- Counselor Garey met with Stacey Fain to talk about including Bob Adams airport in The Good Traveler Program. It is possible for Bob Adams to join, but The Good Traveler would need to adjust the flight calculator.
- Kevin Booth to move forward with promoting The Good Traveler program.

b) Review potential CAP Fund supported project examples

- CAP Board to provide comments to Ashley by next Wednesday

c) Discuss Accountability Tracker and prioritize Accountability actions

Goal for meeting is to identify priorities for 2024. Suggestion to focus on largest mitigation opportunities (largest emitters - e.g., schools, ski resort). This is addressed in Strategy 5.

Strategy 1

- Explore ballot initiative - 2025 priority (Q1 2024 to work on ballot measure)
- Rest of implementation steps are Q1 priorities
- YVSC to lead pursuit of grant opportunities
- Prepare requests for budget commitments by end of Q2/Q3 2024

Strategy 2

- CAP Board Accountability Tracker developed
- 2022/2023 Annual Report to be released before Thanksgiving

Strategy 3

- Ongoing effort of CAP Board governmental reps to be sharing recommendations with internal departments and incorporating recommendations into decision-making and community plan updates

Strategy 4

- Modify implementation steps to focus on biggest emitters first

Strategy 5

- Focus on biggest emitters
- Identify clear meetings (like MT2030) to make sure there is CAP representation
- Board consensus to add exploration of private partnerships to action items

d) Review CAP financials and current projected budget

- YVSC to create a CAP financials folder to be shared with the Board
- Invoices sent monthly to fiscal agent Town of Hayden along with scope of work spreadsheet
- Sarah to pull an end of the year report together and begin sharing quarterly updates

e) **CAP Community Board seat update**

Applications due November 16. Geoff is stepping down at the end of December. Governmental partners to review applications the first week in December.

4. Board Partner Engagement

a) **Brown Ranch discussion**

Discussed whether the Board should write a letter pointing out the sustainability aspects of Brown Ranch. Decided against writing a letter for now.

5. Program Management Updates (YVSC)

a) **Discuss November Working Group meeting plans**

Working Groups to function as thought partners and active contributors. Working Groups to come back with pointed comments and actions for the Board. Report on which recommendations need support and how to collectively work on those.

b) **CAP Annual Report update**

Board to provide comments by the end of next Friday. Digital report to go out before Thanksgiving.

6. Other

Christine Berg, CEO Senior Policy Advisor will be presenting on the State GHG Emission reduction roadmap for YVSC's November Community Meeting. Board expressed interest in an additional in-person meeting with Berg. **(Meeting has since been moved to remote, so the Board will not be meeting in person).**

"Solar for All" coming up this spring. Board wants to be in position to take advantage of this opportunity. Would like to have someone positioned here in Routt County.

Mountain Collaborative - Opportunity to collaborate with resorts and communities for climate action. Related to Accountability Strategy 5. Funding available for selected ideas/innovation challenge. Sarah proposed advocacy in the utility space and/or a project on recycling infrastructure. Sarah to send information to the Board for comment and suggestions.

Next Meeting

- Friday, November 17, 2023 - 10 a.m. - 12 p.m. - Gilpin Conference Room, Routt County Health and Human Services, 135 6th St, Steamboat Springs, CO

Adjournment

Meeting adjourned at 12:08 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Ashley Dean Approved Day 17 of November 2023.