



Collaborative Board Meeting Minutes

July 28, 2023, 10 a.m. - 12 p.m.

Brinkman Conference Room, Integrated Community, Steamboat Springs, CO

1. Roll Call

The meeting of the Collaborative Board was called to order at approximately 10:04 a.m. on Friday, July 28, 2023 as a hybrid meeting.

Collaborative voting members in attendance:

- Steamboat Springs: Counselor Gail Garey
- Routt County: Commissioner Sonja Macys
- Routt County: Scott Cowman
- Hayden: Mathew Mendisco
- Town of Oak Creek: David Torgler
- Town of Yampa: Sheila Symons
- Community: Tim Wohlgenant
- Community: Sarah Jones
- Community: Geoff Blakeslee

Quorum is present. Yampa Valley Sustainability Council's Michelle Stewart, Tim Sullivan and Ashley Dean were present supporting Program Management for the Collaborative Board.

2. Minutes

Counselor Garey motioned to approve the June 23, 2023 minutes. Geoff moved to approve and Sheila seconded. All in favor. No objection. Approved 9-0.

Agenda Amendment

Counselor Garey requested an addition to the agenda to discuss providing a letter of support to the City of Steamboat Springs for DOLA solar grant funding. Agenda item approved.

3. CAP Program Management Entity (YVSC) update

- Waste project director, Winn Cowman, has resigned to focus on building her Cowgirl Compost CO business and to advise CO's Extender Producer Responsibility efforts. She has offered to maintain steering of the Waste Working Group in a consultation capacity.

4. Review of CAP implementation recommendation spreadsheet (draft)

- Reviewed spreadsheet categories and discussed how decision makers (top down) and internal staff (bottom up) can use the spreadsheet to guide CAP recommendation decision making.
- Social cost of inaction column a combination of the social cost of carbon (emissions reduced), looking at emissions as it relates to other criteria and cost of inaction.
- Can be used as an Accountability tool to determine what is happening, not happening, proposed timeline and who is doing it.
- Provides a budget perspective which can be used in municipal budget discussions.
- Useful for identifying which projects CAP governments can be working on together (e.g., RTA, code adoptions, and Community Drop Off site)
- Significant amount of work needed to calculate emissions for all recommendations and dependent on degree to which recommendations are implemented. May be better to focus on what is really needed to dial in on

5. Review proposed format for detailed individual CAP recommendations

- Board approved final format for recommendations
- Final recommendations to be posted on CAP website

6. Review and discuss Public Comment (30-day window closed 7/21/23)

- Board agreed with need for an equity component and inclusions of large entities like schools to help CAP implementation
- Some misunderstanding of the recommendations, so need for continued public outreach and education
- Community shared public comments up on the CAP website. All comments documented and reviewed.

7. Discuss Board next steps for moving recommendations forward

- Board to ask IGA partners how they want to receive the recommendation information
- Set dates and aim for written requests and/or presentations by end of August 2023 with IGA partners

- Board committed to taking these back to local governments to see if any additional information is needed between now and the end of the year to begin making commitments. Shooting for beginning of 2024 to make larger commitments.

8. Discuss/approve Yampa Valley Community Foundation CAP Fund

- Fund to serve as a repository for climate action. Good Traveler Program just one vehicle.
- Fund is just one piece of a larger CAP funding strategy
- Counselor Garey motioned to approve granting procedures as written. Commissioner Macys moved. Sarah seconded. Motion passes.

8.a. Yampa Valley Regional Airport Good Traveler Program recap

- Collaborative logo and name to be used when applying for program
- Counselor Garey motioned to approve the fund description for the Good Traveler Program and to go ahead and apply for program using this description. All in favor, no opposition.
- CAP Fund grant sub-committee (Commissioner Macys and Tim.) to set up fund and apply to the Good Traveler Program.
- YVSC to help develop a marketing program to promote program

9. Next steps for Collaborative Project Management Entity - scope, progress and 2024 budget

- Facilitation of Working Groups to move from monthly to quarterly meeting to support CAP implementation
- More time for analysis and quantification of activities, tracking/monitoring of activities (developing a more robust platform)
- Dedicated focus on grant opportunities (who is going to keep an eye on climate-related funding?)
- More public engagement, reaching out to schools, equity (as a prioritization lens), promotion of the Good Traveler Program
- Communications - website maintenance, social media management, monthly newsletter, annual report and community events.
- Tentative 2024 budget of \$175,500
- YVSC to pull together scope of work and budget for 2024 by end of next week

10. DOLA climate action funding for City of Steamboat Springs

- City of Steamboat Springs to write letter on behalf of the CAP Board to be circulated to the CAP Board for approval.
- Counselor Garey motioned to send a letter of support for the City's request to apply for DOLA grant funding that advances CAP initiatives to support solar. Sarah moved. Tim W. seconded. All in favor.

Next Meeting

- Friday, August 25, 2023 - 10 a.m. - 12 p.m. - Community Room, Routt County Health and Human Services Building (135 6th Street, Steamboat Springs).

Adjournment

Meeting adjourned at 12:04 p.m.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Ashley Dean Approved 25 Day of August_ 2023_____.