



Collaborative Board Meeting Minutes

November 18, 2022, 10-12 pm

Commissioners' Hearing Room, Routt County building

Roll Call

The meeting of the Collaborative Board was called to order at approximately 10:06 am on Friday November 18, 2022 as a hybrid meeting.

Collaborative voting members in attendance:

- Steamboat Springs: Gail Garey
- Yampa: Sheila Symons (remote)
- Community: Steve Johnson
- Community: Tim Wohlgenant
- Community: Sarah Jones (remote)
- Community: Geoff Blakeslee (remote)

Not present:

- Yampa: Michael Geanious (alternate)
- Hayden: Matt Mendisco
- Steamboat Springs: Dakotah McGinlay (alternate)
- Routt County: Scott Cowman
- Oak Creek: David Torgler (alternate)
- Routt County: Beth Melton
- Hayden: Ryan Banks
- Oak Creek: Nikki Knoebel

Quorum is present.

YVSC's Michelle Stewart, Paul Bony, Tim Sullivan and Ashley Dean were present supporting Program Management for the Collaborative Board.

Minutes:

The Board voted to approve the October 28, 2022 Minutes. Tim W. motioned to approve. Steve J. seconded. No opposition. Approved 6-0.

Host Updates

No host updates since Routt County representatives were not present.

Board Administration Updates/Discussion:

- Board Applications. Applications for the Community Board seat have been collected. Board agreed to review applications and decide on new Board member the week after Thanksgiving.
- Partner Engagement - Town of Hayden. Geoff and Michelle provided an update on the Partner Engagement meeting with the Town of Hayden on November 17. Town of Hayden is seeking guidance from the CAP Board in the areas of waste, the development of Hayden's new industrial park and workforce development. Notes from the meeting have been added to the Partner Engagement folder in the shared CAP Drive.
- Partner Engagement - Routt County. Tim W. and Sarah J. agreed to represent the CAP Board at Routt County's Partner Engagement meeting on November 21. A Partner Engagement folder has been set up and includes presentation material (overview and slide decks) for each of the Partner Engagement meetings.

Working Group Updates/Discussion

- **Energy Working Group (WG) Update (Paul Bony)** - The Energy WG met on November 2.
 - i. Group is continuing to document current initiatives. Teeing off gap analysis at the next meeting on November 30.
- **Transportation Working Group (WG) Update (Paul Bony)** - Transportation WG met on November 8.
 - i. City engineer is new to the job and would like to wait 6 months before joining the working group. Board approved.
 - ii. Working group started gap analysis.
- **Land Use Working Group (WG) Update (Tim Sullivan)** - Land Use WG met on November 9.
 - i. Group has an eye on upcoming City and County community and landscaping codes. Implications for water conservation, wildfire readiness and other conservation measures.
 - ii. Group added board-approved Kristen Rockford (RC Conservation District) to working group.
 - iii. Role for Working Group to help inform PDR criteria.
- **Economy Working Group (WG) Update (Michelle Stewart)** - Economy Working Group met on November 17.
 - i. Group convened for the first time.

- ii. Group voiced the importance of updating members on CAP Board progress. CAP Board minutes to be posted on the new CAP website.
- **Waste Working Group (WG) Update (Ashley Dean)** - Waste WG met on November 9.
 - i. Group continued to work through identifying current initiatives as they relate to the CAP, and started capturing gaps and possible recommendations.
 - ii. Working Group separately met on November 15 to discuss Pay as You Throw/volume-based pricing. Agreed to draft a letter to bring to the Board for review.
- All Working Groups to dive into gap analyses at next meetings. WGs looking for direction from the Board on how to identify gaps/recommendations and rank/measure proposed additional initiatives.

Board Discussions

- **Discussion on Intergovernmental Agreement (IGA) “power of the Board” and advocacy framework for the Board and Working Groups.**
 - i. General consensus that the Board wants to be proactive to the extent that it can, be positive and celebrate decisions that align with the CAP goals.
 - ii. The Board recognized the important role of the Working Groups to provide factually based assessments to inform the Board on timely policy decisions that influence CAP implementation - how are decisions in alignment with the CAP and climate policy?
- **Pay as You Throw CAP Waste Working Group letter**
 - i. Board agreed the letter should be modified and turned into a white paper addressed to the Board.
 - ii. Sarah J. proposed a policy platform template the Working Groups can work from.
 - iii. Gail G. motioned for the Waste Working Group to fill out a policy template and have all Working Group members review the updated document. Return to the Board in time for the Board to review and vote whether to address the issue with City Council at their next meeting on December 13.
- **Net Metering (Steve Johnson)**
 - i. New net metering changes in line with state stature. Steve feels 80% electrification target by 2030 is a realistic date.

Communications

- CAP Website - Ready for Board review. Michelle S. to send out the link.

Other

- Next Meeting – December 16, 2022 10-12 AM to be held in Town of Yampa.

Adjournment

Tim W. motioned to adjourn. Steve J. seconded. The meeting adjourned at 12:03pm.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Ashley
Dean Approved 16 Day of December, 2022 .