



Collaborative Board Meeting Minutes

October 28, 2022, 10-12 pm
Hayden Town Hall

Roll Call

The meeting of the Collaborative Board was called to order at approximately 10:15 am on Friday October 28, 2022 as a hybrid meeting.

Collaborative voting members in attendance:

- Routt County: Scott Cowman
- Steamboat Springs: Gail Garey
- Yampa: Sheila Symons
- Community: Steve Johnson (remote)
- Community: Tim Wohlgenant
- Community: Sarah Jones
- Oak Creek: David Torgler (remote)
- Routt County: Beth Melton
- Hayden: Ryan Banks
- Oak Creek: Nikki Knoebel (remote - joined at 11:29am)

Not present:

- Yampa: Michael Geanious
- Hayden: Matt Mendisco
- Steamboat Springs: Dakotah McGinlay
- Community: Geoff Blakeslee

Quorum is present.

Michelle Stewart, Paul Bony (remote), Winn Cowman, Tim Sullivan and Ashley Dean were present supporting Program Management for the Collaborative Board.

Minutes:

The Board voted to approve the September 23, 2022 Minutes. Sarah J. motioned to approve. Gail G. seconded. Approved 9-0.

Board Administration Updates/Discussion:

- Board discussed dates for rescheduling November and December meetings due to holiday conflicts. Majority of the Board (minus Beth M.) indicated availability Friday, November 18 10-12 pm. Board approved November 18 for next meeting. Majority of the Board (minus David T.) indicate availability Friday, December 16 from 10-12 pm. Board approved December 16 for December's meeting.
- Board discussed Board Term limits and how to move forward procedurally. One at-large position up for renewal January 2023. Board agreed YVSC will facilitate collection of applications and will compile applications for Board review. YVSC will advertise application process via the Pilot, YVSC newsletter and city and county websites. YVSC will post application November 3 due November 17.
- Partner Engagement. Board discussed need to increase regional ownership of the CAP as a guide for decision-making and course setting by meeting with regional Board members. Board agreed to set up meetings, with the help of YVSC, over the next two weeks. At least two board members (one government and one at-large) and a YVSC representative to attend regional meetings. Goal to wrap up conversations before the end of the year.

Working Group Updates/Discussion

- **Energy Working Group (WG) Update (Paul Bony)** - The Energy WG met on October 5.
 - i. **Dan LeBlanc agreed to Chair the Energy Working Group**
 - ii. **Permission to add builder and architect.** Paul asked for permission to add Brian Adams, Principal at Apex Architecture. Beth M. asked for Board consensus. Consensus approved. Paul asked for permission to add Marc Lyman, President, Crestone Construction. Beth M. noted consensus achieved. No objection to new appointments.
- **Transportation Working Group (WG) Update (Paul Bony)** - Transportation WG met on October 12.
 - i. **Permission to add city engineer.** City recently hired city engineer, Matthew Phillips. Paul asked for permission to add Matthew to fill city engineer slot. No objection to new appointment. Beth M. asked for Board consensus. Consensus approved.
- **Waste Working Group (WG) Update (Winn Cowman)** - Waste WG met on October 11.
 - i. **Pay as you throw discussion.** How to tie CAP and strategies into City Council conversation? Waste diversion plan lays out what needs to be done. Board discussed need for more guidance on education versus advocacy role as it relates to policy initiatives such as Pay as you Throw.
- **Land Use Working Group (WG) Update (Tim Sullivan)** - Group met on October 18.

- i. **Request to add Kristen Rockford (RC Conservation District) to working group.** Board voiced no concerns and approved Rockford's invitation.
 - ii. **Possible need for a more technical sub-working group** - comprehensive land use inventory may be helpful.
- **Economy Working Group (WG) Update (Michelle Stewart)** - Group met on October 6.
 - i. **Request for Economy Working Group approval.** Board achieved consensus to create Economy Working Group.
 - ii. **Request for approval to invite suggested Working Group members.** Consensus gained by Board for approval. An email of 9-11 names to be sent to the Board by Michelle S..
- All Working Groups to dive into gap analyses at next meetings. WGs looking for direction from the Board on how to identify gaps/recommendations and rank/measure proposed additional initiatives.

Board Discussions

- **Board discussion on education versus advocacy role.** Further guidance/framework needed to clarify Board's role. Accountability section of CAP may provide some guidance. YVSC as project management entity can still provide climate action campaigns, write letters. Sarah J. offered to review accountability and advocacy role of Board and report back.

Communications/Outreach

- Steamboat Pilot article on Collaborative scheduled for the first week of November.
- YVSC to submit press release first week of November announcing Board applications
- CAP Website - Launch delayed due to illness, but hope to go live the first week of November. Goal of the website is to inform the public on what is going on.

Other

- Next Meeting – November 18, 2022 10-12 AM to be held in Routt County Commissioners Hearing Room
- Next meeting to talk about community engagement and education process

Adjournment

The meeting adjourned at 12:26pm.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Ashley Dean Approved 18__ Day of __November 2022_____.