

**ROUTT COUNTY CAP COLLABORATIVE BOARD
MINUTES**

February 25, 2022

Roll Call

The meeting of the Collaborative Board was called to order at approximately 9:30 AM on Friday, February 25, 2022 as a hybrid meeting.

Collaborative voting members in attendance were:

- Hayden: Ryan Banks
- Routt County: Beth Melton
- Steamboat Springs: Dakotah McGinlay
- Yampa: Alternate Sheila Symons
- Geoff Blakeslee
- Sarah Jones
- Steve Johnson
- Tim Wohlgenant

Winnie DelliQuadri, Special Projects and IGS Manager at the City of Steamboat Springs was present as temporary staff support for the Collaborative Board. Mathew Mendisco, Town Manager for Town of Hayden, was present as the fiscal agent.

Minutes:

The minutes from the February 4, 2022 Collaborative Board meeting were approved unanimously.

Logo:

The Collaborative Board reviewed and provided comment on second draft of logos created by Stand Creative. The Board identified a final logo design, which Stand Creative will use to create black and white logos for immediate use. The board will review color options at the next board meeting.

Vision/Mission:

The Collaborative Board has adopted the following mission:

- Mission: To work collaboratively to implement the Routt County Climate Action Plan to reduce greenhouse gas emissions by 35% by 2030 and 74% by 2050.

The Board discussed three different vision options and created the following vision for the Collaborative:

- Taking local action on climate change to ensure that our communities are safe, families are secure, our economy is thriving, our environment is healthy and sustainable and our County is just, inclusive and equitable.

Tim Wohlgenant moved to adopt the vision. Beth Melton seconded. The motion passed unanimously.

Data Collection:

Winnie DelliQuadri noted that the staff recommendation is to include data collection for CAP strategies in the management entity RFP and to have a separate contract, potentially sole sourced with Lotus, the consultant for the 2018 GHG study, for GHG calculations. The Board discussed that GHG calculations would be infrequent, annually at most and potentially only every 3-5 years. They discussed that it would be beneficial for the management entity to have some knowledge of carbon calculating.

Beth Melton made a motion to exclude GHG modeling and calculations from the management entity RFP and contract. Ryan Banks seconded. Motion passed unanimously.

Sector Working Groups:

Winnie DelliQuadri reviewed the working group structure and trajectories identified by the CAP Steering Committee. The Collaborative Board reviewed and discussed working groups and made the following decisions:

- There will be a sector working group for Energy, Transportation, Waste Management, Land Use and Water, and Economics.
- Sector Working groups will range in size from 5 – 10 people.
- Sector working groups will meet monthly, bi-monthly, or quarterly as identified by each group.
- Start up of each sector working group will be based on invitation to existing stakeholders and board applicants. Broader community engagement will be incorporated in communications and community outreach activities.
- Each sector working group will have one hour long meetings, however the initial kickoff meeting may be up to 2 hours.
- Each sector working group will have a chair and vice chair to run the meetings. The management entity will provide some staff support of each Sector Working Group chair for agendas and reporting back to the Collaborative Board, as well as some collaborative facilitation between groups as overlapping issues or opportunities are identified.

Next Meeting

The next meeting will be from 9:30 AM – 11:30 AM on Friday, March 11.

Adjournment

The meeting adjourned at 11:20 AM.

MINUTES PREPARED, REVIEWED AND RESPECTFULLY SUBMITTED BY: Winnie DelliQuadri. Approved ___ Day of _____, 2022.